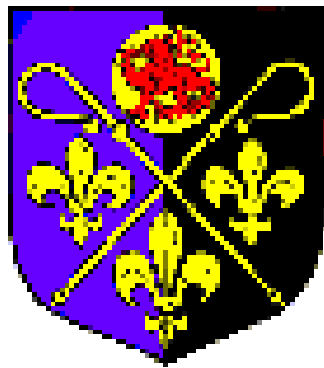


# **MONMOUTH DIOCESAN CONFERENCE 2011**



## **MONMOUTH DIOCESAN BOARD OF FINANCE**

### **FINANCE REPORT**

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#### **FINANCE REPORT**

#### **Thank you**

The DBF would like to thank all parishes who, year after year, pay their Parish Share conscientiously and on time. The members of the DBF, as parish clergy or PCC members themselves, are very aware of the enormous efforts parishes are making in these difficult economic times to pay their share of the costs of ministry across the Diocese, and wish to thank them for their continuing hard work in helping to ensure the furtherance of God's Kingdom.

#### **Introduction**

At the Diocesan Conference in 2010 members asked for some easily digestible information on the Diocesan Board of Finance's (DBF's) finances, both during the previous year and looking ahead to the coming year.

I hope you will find this small booklet a useful reference. If you would like more detailed information on the DBF's finances, or if you have any suggestions to make about the content of future booklets then please contact the Diocesan Office (the contact details are in Appendix C at the back of the booklet).

Suggestions and comments are always welcomed.

#### **FURTHER INFORMATION**

If you would like any further information, or would like one of the Finance and Parish Support team to visit your Parish please contact Stella Schultz, the Diocesan Secretary (contact details are at Appendix C).

Stella Schultz  
Diocesan Secretary

## LOOKING BACK TO 2010

### The Diocesan Board of Finance (DBF) income 2010

The graph at Fig 1 shows what income the DBF planned, where the money came from, and what money it actually received.

The income we budgeted for was £3,436,918. This figure included a planned deficit of £165,000, which was to be met from Diocesan reserves. The income we received by 31<sup>st</sup> January 2011 was £3,318,481. Other payments of 2010 Parish Share received after that date are not included here.

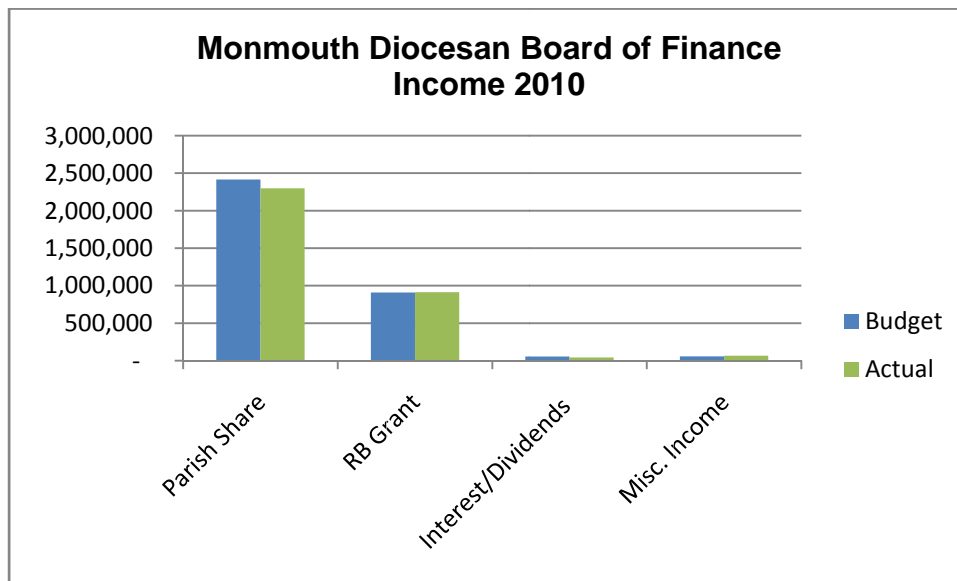


Fig 1

### What we spent in 2010

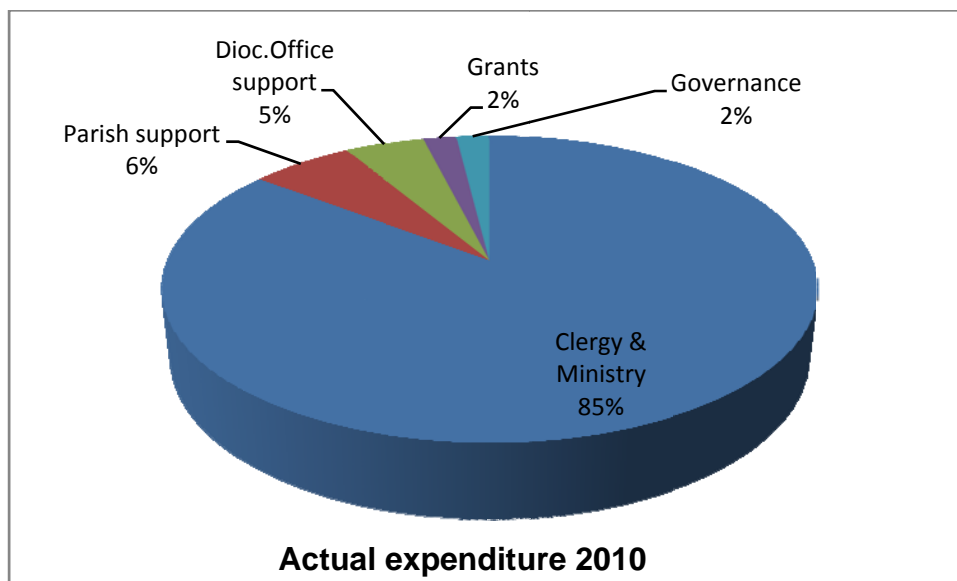


Fig 2

## Making up the shortfall

The DBF had decided to keep the average Parish Share increase to 3% in 2010 in order to try to limit the pressure on parishes in the current difficult economic environment. This meant that the DBF set a deficit budget, making up the shortfall between its income and expenditure from its reserves. There were further calls on reserves as actual stipendiary clergy numbers exceeded those planned, and a very small handful of parishes fell behind with their Parish share payments. The Diocese is working with these parishes to help them to deal with their difficulties. However, it is heartening to note that 97% of parishes pay their Parish Share in full and, generally, on time.

## LOOKING FORWARD TO 2012

### What we are budgeting for in 2012

The DBF is budgeting for an income of £3,684,122 in 2012. There is an overall increase of 3% in the Parish Share. The grant from the Representative Body of the Church in Wales will rise by 3%.

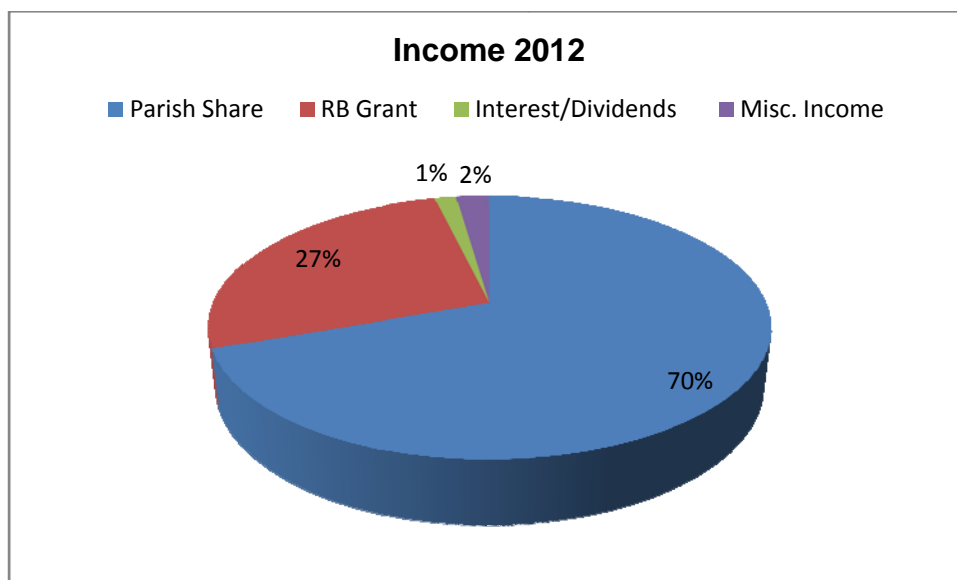
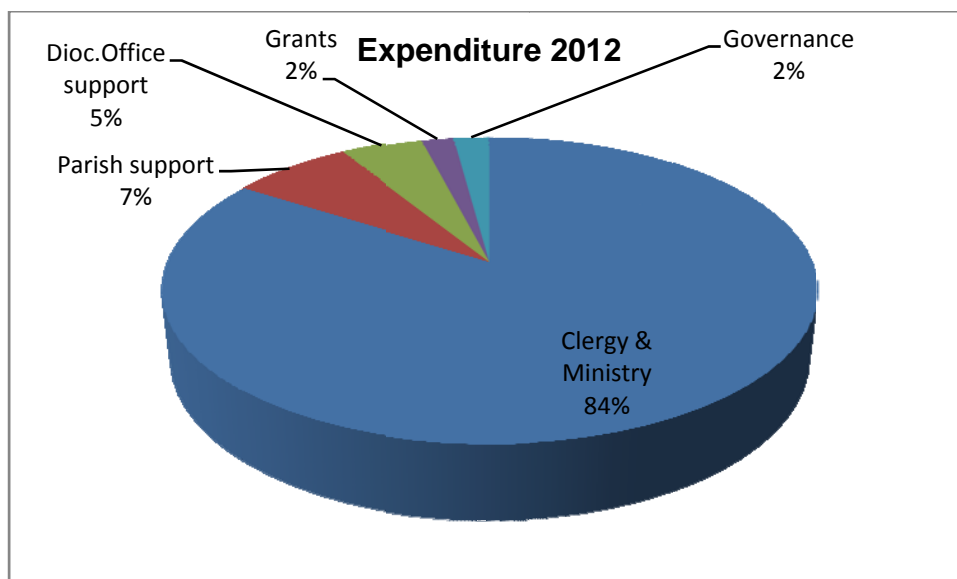


Fig 3

We are budgeting for expenditure of £3,677,734. This is divided as shown at Fig 4. The clergy stipend will increase by 1.6%, although the Bishops and senior clergy have decided against taking the increase. An increase of 5% in clergy housing costs, and 3% in clergy Council Tax payments have also been included.



*Fig 4*

In summary, in 2012, for every £10.00 of income the DBF receives it will spend:

- £8.40 on clergy and ministry costs
- 70p on Parish support
- 50p on Diocesan Office support & administration
- 20p on Governance
- 20p on DBF grants

## **THE FUTURE**

The DBF will do all it can to keep costs down. Income and expenditure are monitored closely at the Executive Committee's quarterly meetings, and the Committee receives regular reports on Parish finances.

Diocesan Office staff (see Appendix C for details) are committed to working with parishes that get into difficulty with their finances. In a new development for 2012, the Reverend Mark Soady will also be leading a Stewardship initiative during the year. He is happy to give advice and guidance to parishes on Stewardship matters.

Stipendiary clergy numbers are predicted to fall in the coming years as clergy retire. However, the Diocese must be careful to encourage new vocations. It is important to ensure a strong ministry presence throughout the Diocese in the future.

## THE PARISH SHARE

The Parish Share comprises 70% of the income of the Diocesan Board of Finance (DBF).

A further 27% of the DBF's income comes from a grant from the Representative Body of the Church in Wales, with the remainder coming from investment income and dividends, and Diocesan reserves.

### WHAT THE PARISH SHARE IS SPENT ON:

- **Clergy and ministry costs** (84%): these include stipends, housing, pension contributions, Council Tax payments, insurance and clergy training;
- **Parish Support costs** (7%): these include parish development, outreach and mission, youth and children's work, quinquennial inspections of churches, and stewardship;
- **Diocesan Office support and administration** (5%): these include the cost of running the Diocesan Office (office equipment, stationery and office supplies, telephones, postage etc), salaries and pension contributions for the 3 full-time equivalent administrative staff;
- **Governance** (2%): this includes audit fees, the Registry and other associated legal costs;
- **Diocesan Board of Finance grants** (2%): this includes grants to the Bishop's Mission & General Fund, the clergy family hardship fund, the Clergy Widows & Dependants fund, the Cathedral and the Readers Association.

### WHAT THE PARISH SHARE IS NOT SPENT ON:

The Monmouth Diocesan Parish Share does **not** cover the costs of:

- the Archbishop, the Bishops and the Bishops' Secretaries. These are met from the funds of the Representative Body of the Church in Wales;
- the Representative Body of the Church in Wales;
- the pensions of clergy retiring prior to 2008, clergy pension contributions prior to 2008. These are met by the Representative Body of the Church in Wales
- any other diocese in the Church in Wales or beyond;
- the Monmouth Diocesan Trust;
- mission giving.

**THE DIOCESAN BOARD OF FINANCE (DBF)**

The full Diocesan Board of Finance comprises both elected and ex-officio members. It meets once a year to review the Diocesan Annual Accounts, and to set the Diocesan Budget for the coming year.

A full list of members is available from the Diocesan Office.

The Executive Committee of the Diocesan Board of Finance comprises members of the full DBF, both elected and ex-officio. The Committee meets quarterly to monitor and review the finances of the Diocese. In 2010 the members of the Executive Committee were:

**Ex-officio**

Mr R D (Sandy) Blair CBE (Chairman)  
Mr Simon H P Boyle (Vice Chairman)  
The Bishop of Monmouth  
The Dean of Monmouth  
The Archdeacon of Newport  
The Archdeacon of Monmouth  
The Diocesan Registrar  
The Chairman of the Parsonage Board

**Elected**

The Reverend Canon Jonathan S Williams (Area Dean of Bassaleg)  
The Reverend Canon Timothy S Clement (Area Dean of Raglan & Usk)  
The Reverend Canon Arthur Edwards (until May 2010)  
The Reverend Trevor Morgan (Area Dean of Bedwellty)  
Mr Christopher Wray  
Miss Jennifer Sollis  
Mr Richard Harbottle  
Mr Peter E Lea  
Mrs Jeanette Hopkins  
Mr Philip Masters  
Mr Julio Benavides

**Secretary & Executive Officer**

Mr Richard J Tarran (until May 2010)  
Ms Stella M Schultz (from May 2010)

**THE DIOCESAN ADMIN & FINANCE TEAM**

**Stella Schultz**

Diocesan Secretary

Responsible for the central administration of the Diocese.

Secretary to the Diocesan Board of Finance, the Diocesan Trust, the Diocesan Parsonage Board. Member of the Bishop's staff, and of numerous diocesan committees.

Stella can assist with queries on:

- diocesan procedures and business
- Church in Wales' procedures and business
- Parish Share allocation
- general enquiries

[stellaschultz@churchinwales.org.uk](mailto:stellaschultz@churchinwales.org.uk)

**Sharon Smith**

Diocesan Accountant

Resource Development Advisor  
Administrator, the Young  
People's Council

Responsible for the day to day administration of the Diocesan accounts, Secretary to the Churches & Pastoral Committee

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Sharon can assist with queries on:

- Parish Share payments
- parish accounts
- project development & funding
- in-house grants for mission, and for church repairs

[sharonsmith@churchinwales.org.uk](mailto:sharonsmith@churchinwales.org.uk)

**Bethan Davies**

Finance Assistant  
(part-time)

Bethan assists Sharon in the day to day administration of the diocesan accounts, and parish development work

Bethan can assist with queries on:

- Parish Share payments
- general parish development

[bethandavies@churchinwales.org.uk](mailto:bethandavies@churchinwales.org.uk)